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## RECORD OF PROCEEDINGS

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Mountain Recreation Metropolitan District – January 21, 2021 Meeting Minutes

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**Minutes of the Regular Meeting  
Of the Board of Directors  
Mountain Recreation Metropolitan District  
January 20, 2021**

The regular meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on January 20, 2021, at 6:00pm, via Zoom platform, in accordance with the applicable statutes of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Mike McCormack
- Tom Pohl
- Chris Pryor (joined at 7:25pm)

Also in attendance were:

- Janet Bartnik, Executive Director
- Anna Englehart, Superintendent of Recreation Programs
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Eddie Campos, Marketing and Communications Manager
- Brad Johnson, Facility Supervisor – Edwards Field House
- Lauren Shively, Facility Supervisor – Gypsum Recreation Center
- Ken Marchetti, Marchetti and Weaver
- Kris Valdez, Eagle County Planner
- Brian Welch, Administrator of Vail Valley Lacrosse Club

### **1. Call to Order**

The regular meeting of the Board of Directors of Mountain Recreation Metropolitan District was called to order by Chairperson Jones on January 20, 2021, at 6:01pm, noting a quorum was present to conduct business.

Ms. Bartnik introduced Ms. Lauren Shively who just started employment with the District as the Gypsum Recreation Center Supervisor.

### **2. Changes to the Agenda**

There were no changes to the agenda.

### **3. Minutes**

Director Curtis moved to approve the December 16, 2020 minutes as presented. Director Pohl seconded the motion. It was unanimously

RESOLVED to approve the December 16, 2020, meeting minutes as presented.

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – January 21, 2021 Meeting Minutes

---

### 4. Public Input and Presentations

There were no members of the public present to speak to the board.

#### a. Eagle County Comprehensive Plan Update

Ms. Valdez presented a summary of information about the Comprehensive Plan Update project that Eagle County Planning was conducting. She explained what a comprehensive plan is, the project management strategy, the elements to be included in the plan, guiding principles included throughout the elements, and the opportunities for public to share input on what they would like to see the community in the future.

Director Jones asked about the existing comprehensive plan. The data from the current comprehensive plan is from 2003 and 2004. These plans should be revised every 7-10 years. Mountain Rec Board members can offer comments on drafts sections to assist with the effort.

Board members noted that community relationships can be built through involvement in processes like these. The work also relates to the work toward the vision the board has for the District.

Director Pohl asked for more information about the VISTA Stewardship Team. Ms. Bartnik will forward Stewardship Team nomination information to the board.

Director Jones thanked Ms. Valdez for her presentation.

### 5. Business

#### a. Resolution – Annual Administrative Matters 2021

The Annual Administrative Matters Resolution - 2021 was reviewed by legal counsel and forwarded to the board for consideration.

Director Curtis moved to approve the Resolution of the Board of Directors of the Mountain Recreation Metropolitan District concerning Administrative Matters – 2021 as presented. Director Jones seconded the motion. It was unanimously

RESOLVED to approve the Annual Administrative Matters Resolution - 2021.

#### b. Community Partnership Grant Program (CPGP)

Ms. Bartnik stated that one non-profit in the community had requested financial assistance through the CPGP for their organization this quarter. The Vail Valley Lacrosse Club requested \$3,500 in in-kind rental fee assistance for their use of the Edwards Field House for lacrosse and general conditioning programs in the off-season. The board was asked to consider a request from Vail Valley Lacrosse Club.

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## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – January 21, 2021 Meeting Minutes

---

Director Pohl asked if the 10<sup>th</sup> Mountain Lacrosse program and the Vail Valley Lacrosse Club coordinated efforts. Ms. Bartnik stated that the programs offer programming for complementary age groups. Mr. Welch stated that the programs also coordinate programming and coaching efforts.

Director Pohl moved to award \$3,500 in in-kind assistance to the Vail Valley Lacrosse Club to be used for winter programming facility rental fees. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve a Community Partnership Grant Program award to Vail Valley Lacrosse Club in the amount of \$3,500 in in-kind assistance as presented.

**c. Executive Director Contract Amendment**

Director Jones stated that legal counsel had drafted an amendment to the Executive Director's employment contract for board consideration. The amendment sets up a three-month transition consultant contract for Ms. Bartnik should a future board elect to terminate her employment with the District without cause after five years of employment.

Director Jones moved to approve the Third Amendment to the Executive Director's employment contract as presented. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve the Third Amendment to the Executive Director's employment contract as presented.

**d. Other Business**

Ms. Englehart updated the board on the SOS Partnership Agreement revisions. The agreement, currently under review by SOS Outreach, is proposed to include management of a gear library, a change to revenue allocation from the Maloit Park low ropes course, and movement to a 70/30 split in staff cost share. A future agenda item will be forwarded board consideration to add a full-time summer seasonal position to assist during peak operations.

Director Pohl thanked Ms. Englehart for her work on the partnership, noting that outdoor recreation programming is incredibly important for the District.

**6. Financial Matters**

**a. Financial Statements**

**b. Accounts Payable**

Ms. Platter stated that the December financial statements offer much to celebrate following the year that 2020 was. Safe, efficient programs and facilities were operated not far off the forecasts provided. Revenues for the Eagle Pool and Ice Rink and Gypsum Recreation Center were higher than what was COVID-forecasted, and expenses showed a savings from forecasts. CARS Act reimbursements in the amount of \$87,000 were temporarily credited to the general revenue and will be split across each area budget. The District can

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – January 21, 2021 Meeting Minutes

---

continue to track and request reimbursement for additional COVID-related expenses.

Director Pohl asked how the revenues look with the Gypsum Recreation Center. Ms. Bartnik stated that the Town had budgeted for a large subsidy in 2020 based on projections. The actual subsidy will be significantly lower than the amount budgeted.

Director Pohl moved to approve the financial statements and accounts payable report as presented. Director McCormack seconded the motion. It was unanimously

RESOLVED to approve the financial statements and accounts payable report.

**c. FY 2021 Capital Equipment Purchase – Toyota Rav4 Hybrid**

Ms. Bartnik requested that the board authorize staff to purchase a Toyota Rav4 Hybrid to serve as a pool vehicle. She summarized the procurement process followed in making the recommendation.

Director Pohl moved to authorize staff to purchase a 2021 Toyota Rav4 Hybrid from AutoNation Toyota in the amount of \$27,639. Director McCormack seconded the motion. It was unanimously

RESOLVED to authorize staff to purchase a 2021 Toyota Rav4 Hybrid from AutoNation Toyota in the amount of \$27,639.

### **7. Staff Reports**

- a. Administration**
- b. Facilities Division**
- c. Recreation Programs Division**

Director Jones asked about the status of the application for public charity with the IRS was. Ms. Bartnik shared that responses from the IRS indicate that we should hear a response in February.

Director Pohl appreciated the work and the report on the Eagle Sports Complex concession stand facility.

Director Jones stated that she had been receiving positive comments about the Edwards Outdoor Ice Rink.

Director Pryor joined the meeting.

Directors Curtis and Pohl suggested ensuring that we recognize volunteers for their efforts.

## RECORD OF PROCEEDINGS

---

Mountain Recreation Metropolitan District – January 21, 2021 Meeting Minutes

---

Director Pohl recognized the work of staff to provide programs for youth during the pandemic. He asked if the staff would consider expanding hours for the Gypsum Recreation Center pool and hot tub.

Director Pryor suggested considering showcasing super-volunteers for recognition and publicity. He suggested that we consider highlighting a few volunteers immediately.

### **8. Reports & Info**

Ms. Bartnik stated that an update on the dispute between the Town of Eagle and the Eagle County School District regarding the 1995 Intergovernmental Agreement would be forwarded from legal counsel shortly.

Ms. Bartnik requested board input on a date for a work session in late February / early March.

### **Adjournment**

Director Pohl moved to adjourn the board meeting. Director Jones seconded the motion. It was unanimously

RESOLVED to adjourn the meeting at 7:44 pm.