

**Minutes of the Regular Meeting  
Of the Board of Directors  
Mountain Recreation Metropolitan District  
February 20, 2019**

The Regular Meeting of the Board of Directors of the Mountain Recreation Metropolitan District, Eagle County, Colorado, was held on February 20, 2019, at 6:00 P.M., at the Edwards Field House, Edwards, Eagle County, Colorado, in accordance with the applicable statues of the State of Colorado.

**Attendance** The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Tom Pohl
- Mike McCormack

Absent and Excused:

- Chris Pryor

Also in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Janet Bartnik, Executive Director
- Alethea Platter, Accounting Manager
- Scott Ruff, Facilities Superintendent
- Stacey Todd, Outdoor Recreation Supervisor
- Brad Johnson, Facility Supervisor
- Terri Youngern, Administrative Assistant
- Bobby Ladd, Community Member

**Call to Order**

The Regular Meeting of the Board of Directors of the Mountain Recreation Metropolitan District was called to order by Chairperson Jones on February 20, 2019 at 6:10 P.M. noting a quorum was present.

**Changes to the Agenda**

None.

**Minutes**

Director Curtis made a motion to approve the January 16, 2019 meeting minutes. Director Pohl seconded the motion. It was unanimously

**RESOLVED** to approve the January 16, 2019 meeting minutes as presented.

**Public Input** -

**Edwards Field House Benchmarks** - Mr. Johnson provided the Board with a benchmark presentation on the Edwards Field House. Mr. Johnson discussed the eight (8) key components of the facility, reviewed the overall revenues and expenses and the re-inventing of future programs.

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# RECORD OF PROCEEDINGS

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New Employee - Ms. Platter introduced Terri Youngern as the new administrative assistant located at the Field House. Terri will begin her position on March 4.

### **Business**

Edwards Field House Planning Consultant Agreement - Director Bartnik communicated the details regarding the RFQ for the Field House. There were three (3) firms that submitted responses. Staff narrowed the field to two (2) finalists and chose OLC Designs. Director Bartnik requested an agreement from Counsel and negotiated the amount of \$29,625. Upon discussion, Director Pohl made a motion to approve the agreement with OLC Designs for consultant services at the Edwards Field House. Director McCormack seconded the motion. It was unanimously

**RESOLVED** to approve the Planning Services Agreement with OLC Designs in the amount of \$29,625.

Gypsum Recreation Center Café Operation Agreement - Mr. Ruff discussed the change of providers at the GRC Café. Mr. & Mrs. Rubio purchased the equipment and machines from Ms. Fox. The couple began service the first part of February. Mr. Ruff suggested a set schedule and menu to be posted internally and on social media for success. Upon inception, the Rubios entered into a licensing agreement with the Town of Gypsum. There will be no rent charged by MRMD for the first year of the agreement. Director Curtis made a motion to ratify the agreement with the Rubio Family to operate the Café. Chairperson Jones seconded the motion. It was unanimously

**RESOLVED** to ratify the one (1) year agreement with Josue & Mayra Rubio as owners of the Café at the Gypsum Recreation Center.

### **Financial Matters**

Equipment Purchase - Skid Steer - Director Bartnik reviewed the equipment request for the 2019 Caterpillar Skid Steer. Staff requested quotes from three (3) vendors. The low bidder was Wagner CAT with the loader and options in the amount of \$48,976. An error was made in communications regarding the actual price versus the budgeted amount. Director McCormack made a motion to approve the request for the purchase of a 2019 Skid Steer. Director Pohl seconded the motion. It was unanimously

**RESOLVED** to approve the purchase of a 2019 Caterpillar Skid Steer in the amount of \$48,976.

Long Range Financial Outlook Update - Mr. Marchetti discussed the long range financial projection of the District. A working draft of the financials have been updated to include the current projection of the assessed value, the future anticipated revenues and expenses, and major upcoming capital projects.

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Financial Statement - Ms. Platter stated the variances are listed as red on the report. There was a drastic increase due to the reorganization in the Workers' Compensation and General Fund accounts. The Board appreciated the cost recovery percentages in the report.

Accounts Payable - The Board reviewed the Accounts Payable for January. Director Curtis made a motion to approve the Accounts Payable. Director McCormack seconded the motion. It was unanimously

**RESOLVED** to approve the January 2019 Accounts Payable as presented.

### **Staff Reports**

The Board requested future reporting to include a bar graph format.

The hot tub is open at the GRC. The fabrication and install will be 3-5 weeks on the slide.

There being no further business to come before the Board, by motion duly made and seconded by Chairperson Jones and Director Curtis, it was unanimously

**RESOLVED** to adjourn the Regular Meeting of the Mountain Recreation Metropolitan District Board of Directors at 7:58 P.M. on February 20, 2019.

Respectfully Submitted,

Angela Kamby  
Secretary for the Meeting