
RECORD OF PROCEEDINGS

**Minutes of the Regular Meeting
Of the Board of Directors
Western Eagle County Metropolitan Recreation District
July 18, 2018**

The Regular Meeting of the Board of Directors of the Western Eagle County Metropolitan Recreation District, Eagle County, Colorado, was held on July 18, 2018, at 6:00 p.m., at the Edwards Field House, Edwards, Eagle County, Colorado, in accordance with the applicable statutes of the State of Colorado.

Attendance The following Directors were present and acting:

- Liz Jones
- Mikayla Curtis
- Chris Pryor
- Mike McCormack

Absent and Excused:

- Tom Pohl

Also in attendance were:

- Ken Marchetti, Marchetti & Weaver
- Janet Bartnik, WECMRD Executive Director
- Mike Staten, Edwards Field House Manager
- Alethea Platter, Accounting Manager
- Cat Olson, Human Resources Manager
- Stacey Todd, Edwards Field House Assistant Manager
- Scott Ruff, Gypsum Recreation Center Manager
- Anna Englehart, Gypsum Recreation Center Assistant Manager
- Joe Hood, Maggard, & Hood, P.C.
- Candy Siderius, Employers Council

Call To Order

The Regular Meeting of the Board of Directors of Western Eagle County Metropolitan Recreation District was called to order by Chairperson Jones on July 18, 2018 at 6:02 p.m. noting a quorum was present.

Changes to the Agenda

None

Minutes

Chairperson Jones made a motion to approve the June 20, 2018 meeting minutes and Director Pryor seconded the motion. It was unanimously

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RESOLVED to approve the June 20, 2018 meeting minutes.

Public Input

Mr. Hood with Maggard & Hood presented highlights from the 2017 Audit. Mr. Hood stated that there is an ongoing awareness to business practice, even with management changes during the previous year. Staff provided supporting documentation in a timely manner. A recommendation for the next budget year is to adopt a formal process for the EPIR Capital Committee to approve expenditures with the Town of Eagle. A motion was made by Director Pryor to approve the 2017 Audit as presented. Director Curtis seconded the motion. It was unanimously

RESOLVED to approve the 2017 Financial Audit as presented.

Business

Compensation and Classification Study - Ms. Siderius discussed the objective and methodology involved with the compensation and classification study. Ms. Siderius presented the results, including a proposed pay grades and ranges scale and a benefits analysis. WECMRD currently has a maximum of paid days for Jury Duty. A motion was made by Director Pryor and seconded by Director Curtis to change this policy to remove the cap. It was unanimously

RESOLVED to update the Jury Duty Policy to remove the paid three (3) day cap for any active staff called to serve on jury duty.

Director McCormack made a motion to change the current holiday pay on Columbus Day and the Employee's Birthday to an hours accrual. The motion was seconded by Director Curtis. It was unanimously

RESOLVED to update the Holiday Pay Policy to state an hours accrual for hours previously listed as Columbus Day and the Employee's Birthday.

Upon discussion, the Board decided to table any Benefits changes. A sub-committee will be set in March 2019 to prepare options for the Board at the June 2019 meeting.

A motion was made to approve the Best Practice salary range plan by Director Curtis and seconded by Director McCormack. It was unanimously

RESOLVED to approve the implementation of the new pay grades and ranges as the Best Practice option as presented.

Signage Project Consultant Services - Ms. Bartnik reported to the Board on the facility signage updates. A total of two (2) local companies submitted proposals out of four (4) from the RFQ. Mr. Ruff announced the recommendation of the committee is Sign

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Design. The company had positive references from other Special District clients, has adequate staff and a confident portfolio. A motion was made by Director Pryor to authorize staff to work with Sign Design for the detailed rebranding of signs. A second was made by Director Curtis. It was unanimously

RESOLVED to approve staff to work with Sign Design to create a detailed inventory of all district interior and exterior signage as presented.

Financial Matters

Gallagher Amendment Discussion - Mr. Marchetti distributed a memo detailing the Gallagher Amendment, passed in 1982, requiring residential property to make up 45% of the total assessed value of property taxes paid in the State of Colorado, with 55% being made up of commercial property. Unsuccessful work has been done at the State level to legislatively address the projected assessed value rate statewide. A decision to include ballot language to address a Gallagher solution will need to be made by September 7, 2018. A sub-committee including Chairperson Jones, Director McCormack, Mr. Robinson and Mr. Ruff will meet prior to the August meeting to discuss the possibility of including the ballot question. Director Jones made a motion to notify Eagle County to possibly be included on the November ballot. A second was made by Director McCormack. It was unanimously

RESOLVED to give notice to Eagle County for possibly being included on the November ballot.

Budget Preparation Calendar - FY 2019 - Ms. Bartnik included the Budget Preparation calendar in the packet. The staff is already working with Mr. Marchetti and Ms. Bartnik on scheduled events. It was noted that the November meeting is the day before Thanksgiving.

Financial Statement & Accounts Payable - Mr. Marchetti reviewed the timing of invoices and the variance report with the Board. Mr. Marchetti notified the Board of a \$150,000 CD maturing with Morgan Stanley. It is his suggestion to include the interest earned of approximately \$25,000 and \$70,000 from the ColoTrust Account to reinvest for an approximate total of \$250,000. A motion was made to approve the transfer of \$70,000 to Morgan Stanley by Director Pryor and seconded by Director Curtis. It was unanimously

RESOLVED to approve to transfer \$70,000 to reinvest with Morgan Stanley.

Upon discussion, a motion was made to approve the financial statement and accounts payable as presented was made by Director Pryor and seconded by Director Curtis. It was unanimously

RESOLVED to approve and ratify the Accounts Payable list as presented.

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There being no further business to come before the Board, by motion duly made by and seconded by Chairperson Jones and Director Curtis, it was unanimously

RESOLVED to adjourn the Regular Meeting of the Western Eagle County Metropolitan Recreation District Board of Directors at 8:42 p.m. on July 18, 2018.

Respectfully submitted,



Angela Kamby
Secretary for the Meeting